

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held on
Wednesday 14 August 2024 at 1900 hrs
in the Village Hall

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 19 June 2024**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To approve payment to Jack Webster for work in June**
 - b) To approve quarterly payment to Clerk**
 - c) To approve a Grant Policy**
- 7. Planning Issues**
 - a) To consider application for 120 solar panels and two 25kW inverters at The Grange, Bourton**
 - b) To approve correspondence with Guy's & St Thomas' Foundation re financial contributions towards village facilities**
- 8. To Approve New Financial Regulations**
- 9. Correspondence**
- 10. Any Other Business**
- 11. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Signed:

Dated:

MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD
WEDNESDAY 14 AUGUST 2024 AT 1900 HRS

PRESENT

Cllr D Swann (Chairman)
Cllr S French
Cllr C Francis
Cllr A Knapp (from Item 6c)

In addition to the Clerk, there were two parishioners in attendance for Items 1-7b.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Nial Ledingham.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETINGS HELD ON 19 JUNE 2024

The Minutes were unanimously approved by all present and signed by the Chairman.

4. MATTERS ARISING

The ditch along Steppingstone Lane which takes the water from The Hill in rainstorms had not been cut by the farmer and therefore the Clerk would ask Jack if he could strim it. **Action: Clerk**

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

The two parishioners were attending the meeting as they had an interest in the Grants Policy under Item 7b.

6. FINANCE

6a) No invoice had been received from Jack Webster although it was noted that work had been undertaken in July and August. It was unanimously agreed to pay any invoice from Jack with the email approval of at least three Councillors if this was received before the next meeting. **Action: All**

6b) It was unanimously agreed to pay the Clerk's invoice from March – July 2024 plus expenses from February – July 2024 at a total cost of £785.82. Although PAYE of £154.00 was deducted this would not be passed to HMRC because they were under the impression that there was a credit of £646.96 on the PAYE account. The advice from our Payroll Manager was not to pay any further sums to HMRC for the time being. Therefore a cheque for £631.82 was signed for the Clerk and the £154.00 PAYE amount would remain in the Parish Council's account until it was requested from HMRC in the future.

6c) Consideration was given to the draft Grants Policy as drafted by DS. Some small amendments were proposed that DS would incorporate before circulating the final version. It was agreed that an application form was not required. DS was thanked for his efforts on this. **Action: DS**

7. PLANNING ISSUES

7a) There were no objections to the application for 120 solar panels and two 25kW inverters at The Grange, Bourton particularly as the Planning Statement gave an assurance that they would not be visible behind the existing hedgerows.

7b) The planning application for 9 dwellings at Grange Farm had still not been decided possibly because the Drainage Officer had requested further information. It was agreed that the letter to Guy's & St Thomas' Foundation re financial contributions towards village facilities would be sent shortly and DS offered to draft this for approval. **Action: DS**

8. TO APPROVE NEW FINANCIAL REGULATIONS

The Clerk had marked up the draft Model Financial Regulations and sought advice on some of the wording that the Parish Council might wish to adopt. DS offered to add his comments outside the meeting. **Action: DS**

9. CORRESPONDENCE

The Highways Engagement Officer had contacted the Clerk to find out if the Parish Council would like to have a walk-and-talk site meeting. It was agreed a meeting should be sought and possible traffic calming measures could be discussed. The Clerk would contact Highways and circulate any offered dates. **Action: Clerk/All**

10. ANY OTHER BUSINESS

AK would ask the Farm Manager to cut the foliage along the Bridleway on Steppingstone Lane. **Action: AK**

11. DATE OF NEXT MEETING

The next Parish Council meeting will take place on Wednesday 23 October 2024 in the Village Hall.

Signed:

Date:

Cheques Issued:

M Brown £631.82 no 022143 (dated 14 August 2024)