

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held on
Monday 3 October at 1900 hrs
in the Village Hall

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 16 June 2022**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To approve payment of £130.55 to Jack Webster for work in June-July plus fuel**
 - b) To review effectiveness of internal audit**
 - c) To review bank balance**
 - d) To note receipt of second half of precept of £1925.00**
 - e) To consider opting in to 5-year accounting period with SAAA**
 - f) To approve payment of £55.00 for Civility and Respect course**
- 7. Planning Issues**
 - a) To consider amendments 2 and 3 on application at Home Farm**
 - b) To note permission granted for single storey rear extension at 2 The Hill**
 - c) To note permission granted for single storey extension at Fern Cottage**
 - d) To note permission granted for variation to condition 4 on all weather playing surface at Pinewood School**
 - e) To note permission granted for dropped kerb at Well Cottage**
- 8. To Note Areas for Deep Cleansing by OCC 17-19 October**
- 9. Update on Civility and Respect course from Chairman**
- 10. Correspondence**
- 11. Any Other Business**
- 12. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Signed:

Dated:

MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD
MONDAY 3 OCTOBER 2022 AT 1900 HRS

PRESENT

Cllr N Ledingham
Cllr D Swann
Cllr S French
Cllr C Francis
Cllr A Knapp

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 16 JUNE 2022

The Minutes of the Parish Council meeting held on 16 June were unanimously approved by all present and were signed by the Chairman.

4. MATTERS ARISING

The Clerk had chased Santander to enquire if the request to add DS to the signatories on the account had been actioned. This was awaiting confirmation. **(Post meeting note: now confirmed)**

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

A question had been raised by a parishioner relating to sewage issues in Lower Bourton. Councillors confirmed that this was a matter for Thames Water and the resident was asked to contact them direct.

6. FINANCE

6a) It was unanimously agreed to pay Jack Webster for his work as village handyman between 22 June – 31 July and a cheque for £130.55 was signed.

6b) Following further consideration of the Internal Auditor's Report Letter, Councillors conducted a thorough review of the effectiveness of internal audit. Having given the matter due and careful consideration, Councillors reached the conclusion that everything was in good order and all systems were robust.

6c) Councillors conducted a review of the bank balance and were shown confirmation of this from the latest statement following the audit. This would be the subject of further discussion at the next meeting when the budget was considered. The Clerk had submitted a VAT return. **Action: Clerk**

6d) It was noted that the second half of the precept of £1925.00 had been paid.

6e) It was unanimously agreed to opt-in to the 5-year accounting period with SAAA. The internal auditor had confirmed this was advisable.

6f) The invoice from OALC had not yet arrived and would be on the November agenda for payment.

7. PLANNING ISSUES

- 7a) Councillors noted the amendments 2 and 3 on the application at Home Farm.
- 7b) It was noted that permission had been granted for a single storey rear extension at 2 The Hill.
- 7c) It was noted that permission had been granted for a single storey extension at Fern Cottage.
- 7d) It was noted that permission had been granted for variation to condition 4 on the all weather playing surface at Pinewood School.
- 7e) It was noted that permission had been granted for a dropped kerb at Well Cottage.

8. TO NOTE AREAS FOR DEEP CLEANSING BY OCC 17-19 OCTOBER

The Clerk had put forward the areas suggested by Councillors to be actioned by the team which included clearing the paths of moss in The Grove and from the centre of the village to the church. Also the path between Cleyfields and Grange Farm should be cleared of mud and weeds and the rubbish on the north side of The Avenue and in the layby on the A420 towards Acorn Bridge needed clearing. The team would do as much of this as they could manage in the time allocated.

9. UPDATE ON CIVILITY AND RESPECT COURSE FROM CHAIRMAN

NL gave an update on the course he had attended on behalf of the Council. It was a useful reminder of the rules and OALC were there for further support as necessary.

10. CORRESPONDENCE

Cllr Yvonne Constance had sent an email offering grants of up to £1000 per parish towards community improvements. These would have to be applied for ASAP. It was unanimously agreed that the Village Hall should be invited to apply for this money as they had a scheme of work already in hand. **Action: SF**

An invitation had been sent to Councillors from the Wilts & Berks Canal Group. Councillors to respond directly if they wished to attend the event. **Action: All**

11. ANY OTHER BUSINESS

Police activity had been noted in the village.

12. DATE OF NEXT MEETING

The next Parish Council meeting will take place on Thursday 10 November in the Village Hall.

Signed:

Date:

Cheques Issued:

Jack Webster £130.55 no 022094 (dated 3 October 2022)