

BOURTON PARISH COUNCIL

The Annual Meeting of Bourton Parish Council will be held on
Wednesday 11 May 2022
At 1900 hrs in the Village Hall

AGENDA

1. To formally co-opt Dr Carolyn Francis as a Parish Councillor (sign declaration)
2. To elect a new Chairman to serve until the next Annual Parish Meeting
3. To receive the Chairman's Declaration of Acceptance of Office
4. To elect a Vice-Chairman to serve until the next Annual Parish Meeting
5. To elect an Internal Auditor to serve until the next Annual Parish Meeting
6. Apologies for absence
7. Declarations of Interest
8. Minutes of meeting held on 10 March 2022
9. Matters arising
10. Questions from Members of the Public
11. Finance
 - a) To note payment of first half of precept of £1925.00
 - b) To consider renewing annual insurance
 - c) To approve Receipts & Payments Account year ending 31 March 2022
 - d) To confirm Bourton Parish Council is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015
 - e) To approve payment of memorial plant for Cllr John Bean
12. Planning Issues
 - a) To note OCC objection to Honda site development highlighting A420 issues
 - b) To note planning refused for 90 houses on land off Townsend Road
 - c) To note discharge of conditions at Home Farm
 - d) To note planning application for conversion of garage and extension at Applefield
 - e) To note replacement of rear façade windows at The Grange
13. Update on 20 mph scheme
14. Correspondence
15. Any Other Business
16. Date of next meeting

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Signed:

Dated:

MINUTES OF THE ANNUAL BOURTON PARISH COUNCIL MEETING HELD
WEDNESDAY 11 MAY 2022 AT 1900 HRS

PRESENT

Cllr N Ledingham (Chairman)
Cllr D Swann
Cllr S French
Cllr A Knapp (from Item 4)
Cllr C Francis

1. TO FORMALLY CO-OPT DR CAROLYN FRANCIS AS A PARISH COUNCILLOR

CF was co-opted onto the Parish Council and signed her Declaration of Acceptance of Office. The completed Register of Interests would be returned to the Clerk within 28 days so that this could be forwarded to the Vale.

2-3. ELECTION OF CHAIRMAN AND DECLARATION OF OFFICE

DS nominated NL to serve as Chairman until the next Annual Parish Meeting. This was seconded by SF and unanimously agreed. NL signed the Chairman's Declaration of Acceptance of Office.

4-5. ELECTION OF VICE-CHAIRMAN AND INTERNAL AUDITOR

SF nominated DS to serve as Vice-Chairman until the next Annual Parish Meeting. This was seconded by NL and unanimously agreed. NL nominated SF to serve as Internal Auditor. This was seconded by DS and unanimously agreed.

6. APOLOGIES FOR ABSENCE

There were no apologies for absence.

7. DECLARATIONS OF INTEREST

There were no declarations of interest.

8. MINUTES OF THE MEETING HELD ON 10 MARCH 2022

The Minutes were unanimously approved by all present and were signed by the Chairman.

9. MATTERS ARISING

9a) It was agreed that NL would contact Neal Bailey regarding the almshouses.

Action: NL

10. QUESTIONS FROM MEMBERS OF THE PUBLIC

SF had been approached about funding a tea party for the Queen's Jubilee. It was agreed the Parish Council and the Village Hall Committee should jointly offer funds to the villagers who were very kindly organising this.

11. FINANCE

11a) It was noted that the first half of the precept of £1925.00 had been received.

11b) It was unanimously agreed to renew the annual insurance at a cost of £297.43 (same as last year).

11c) The Receipts & Payments Account for the year ending 31 March 2022 was agreed and signed. The Clerk would now complete the work for the audit due to take place on Tuesday 14 June and would seek approval at the 16 June meeting. All relevant paperwork is to be posted on the website by the end of June. **Action: Clerk/DS**

11d) It was unanimously agreed that Bourton Parish Council is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015 and the appropriate paperwork was signed by the Chairman. The Clerk would forward this to the external auditors. **Action: Clerk**

11e) The memorial plant for Cllr John Bean was not yet in stock. **Action: Clerk**

12. PLANNING ISSUES

A planning application for a single storey rear extension with internal alterations at Fern Cottage had been received after the agenda had been issued. There were no objections.

12a) The objection from OCC to the Honda site development highlighting A420 issues was noted.

12b) It was noted that planning for 90 houses on land off Townsend Road had been refused.

12c) The discharge of conditions at Home Farm was noted. On the amended application it was agreed that the Parish Council comments on retaining trees should be reiterated, the comments by the Highways Officer should be supported and a query about electric charging points made. Also a request should be made for the construction traffic to go around the village rather than through the centre and a further request for financial help towards the 30 mph scheme be submitted. **Action: Clerk**

12d) There were no objections to the planning application for conversion of garage and extension at Applefield.

12e) There were no objections to the replacement of rear façade windows at The Grange.

13. UPDATE ON 20 MPH SCHEME

Bearing in mind the very positive response to the scheme that had been aired on the Whatsapp village group it was agreed that a more formal consultation would not be necessary. The speed of traffic in the village had been an issue for many years. It was noted with pleasure that OCC will fund all 20 mph limit costs including signs, roundels and most likely dragon's teeth markings if we wished to have them. OCC was not willing to fund the 30 mph proposal but they are able to incorporate this proposal within the TRO so the consultation will be at their expense. It was agreed this should be an agenda item for the Annual Parish Assembly on 30 May and following that meeting the Clerk would respond again to Geoff Barrell of OCC. **Action: Clerk**

14. CORRESPONDENCE

All of the correspondence had been circulated.

15. ANY OTHER BUSINESS

The Clerk would notify Fix My Street of the state of the road between Fern Farm and the Bishopstone Road junction and the length of road up to the Wiltshire border towards Bishopstone. **Action: Clerk**

16. DATE OF NEXT MEETING

The Parish Council Annual Assembly will take place on Monday 30 May at 1930 immediately following the Village Hall AGM. The next meeting of the Parish Council will take place on Thursday 16 June 2022 at 1900 in the Village Hall.

Signed:

Date:

Cheques Issued:

BHIB Ltd £297.43 no 022088 (dated 11 May 2022)