

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held on
Thursday 10 March 2022 at 1900 hrs
in the Village Hall

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 27 January 2022**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Co-option of Parish Councillor**
- 7. To consider nomination for Trustee of Almshouses**
- 8. Finance**
 - a) To approve payment to Fred Jefferies for outstanding work**
 - b) To approve payment to Clerk for January - March 2022**
 - c) To approve payment to S Hoskin for PAYE run**
 - d) To consider renewing annual membership of OALC at £150.00**
 - e) To approve NALC pay award for Clerk from 1 April 2021 – 31 March 2022**
 - f) To approve pay award for Fred Jefferies from April 2022**
- 9. Planning Issues**
 - a) To note planning granted at The Beeches with conditions on rear windows**
 - b) To note application for kitchen alterations at Cleyfield Manor withdrawn**
 - c) To consider proposed diversion of Footpath 4 at Pinewood School**
 - d) To consider amendment to plans for 90 houses on land off Townsend Road**
- 10. Correspondence**
- 11. Any Other Business**
- 12. Date of Next Meeting**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT PLEASE COMPLY
WITH SOCIAL DISTANCING REQUIREMENTS AND WEAR MASKS**

Signed:

Dated:

MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD
THURSDAY 10 MARCH 2022 AT 1900 HRS

PRESENT

Cllr N Ledingham
Cllr D Swann
Cllr S French
Cllr A Knapp (from Item 4)

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 27 JANUARY

The Minutes of the Parish Council meeting held on 27 January were unanimously approved by all present and were signed by the Chairman.

4. MATTERS ARISING

There were no matters arising.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from members of the public.

6. CO-OPTION OF PARISH COUNCILLOR

Councillors were very pleased to note that two excellent candidates had stepped forward to serve on the Parish Council and the decision between them was a difficult one. It was unanimously agreed to co-opt Dr Carolyn Francis who had been the first candidate to express an interest. The Clerk would invite her to the next meeting and provide the necessary paperwork. **Action: Clerk**

7. TO CONSIDER NOMINATION FOR TRUSTEE OF ALMSHOUSES

It was agreed one possible candidate would be approached to gauge interest in the post. Meanwhile NL and DS would contact Neal Bailey to discuss the position and the terms for appointing Trustees. **Action: NL/DS**

8. FINANCE

8a) No further invoices had been received from Fred Jefferies.

8b) It was unanimously agreed to pay the Clerk's salary from January - March 2022 and a post-dated cheque for £305.92 was signed. A cheque for £76.40 was signed to HMRC to cover PAYE.

8c) Sean Hoskin's invoice for year-end had not been received and would be paid at the next meeting.

8d) It was unanimously agreed to renew the subscription to OALC and a cheque for £150.00 was signed.

8e) The NALC pay award for the Clerk was unanimously approved from 1 April 2021. Backpay would be claimed on her next invoice.

8f) It was unanimously agreed to increase the pay for Fred Jefferies from April 2022 in line with the living wage.

9. PLANNING ISSUES

9a) It was noted that planning had been granted at The Beeches with conditions regarding the rear windows.

9b) It was noted that the planning application for kitchen alterations at Cleycourt Manor had been withdrawn.

9c) There were no objections to the diversion of Footpath 4 at Pinewood School on safeguarding grounds. The Clerk would alert the Rights of Way Officer at OCC. **Action: Clerk**

9d) The amendments to plans for 90 houses on land off Townsend Road were noted. The Parish Council's objections still stand.

10. CORRESPONDENCE

All of the correspondence had been circulated by the Clerk.

11. ANY OTHER BUSINESS

There was no other business.

12. DATE OF NEXT MEETING

The Annual Parish Council meeting will take place on Wednesday 11 May followed by the Annual Parish Council Assembly on Monday 30 May (possibly following the Village Hall AGM).

Signed:

Date:

Cheques Issued:

M Brown £305.92 no 022085 (dated 1 April 2022)

HMRC £76.40 no 022086 (dated 1 April 2022)

OALC £150.00 no 022087 (dated 1 April 2022)