

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held on
Tuesday 22 June 2021 at 1900 hrs
in the Village Hall

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 4 May 2021**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To approve payment to Fred Jefferies for work in April-June**
 - b) To approve payment to S Hoskin for PAYE run**
 - c) To note Annual Internal Audit Report 2020/21**
 - d) To approve Annual Governance Statement 2020/21 (Section 1 of Annual Governance and Accountability Return)**
 - e) To approve Accounting Statements 2020/21 (Section 2)**
 - f) To approve payment to Lightatouch for internal audit at £175.00**
 - g) To agree period of elector's rights and date for accounts to be published on website**
 - h) To approve payment for annual website premium support package and maintenance (£300.00 last year)**
 - i) To approve payment to Chemega for weedkiller for village at £102.00 (paid by Clerk)**
 - j) To note receipt of £115.00 for headstone for Mr Holman**
- 7. Planning Issues**
 - a) To consider request for Environmental Impact Assessment Scoping Opinion for Honda UK site (7.2M sq ft of commercial floorspace)**
 - b) To consider planning application for wooden garage at Lovells Barn, The Meadows**
 - c) To note planning permission granted for 10 dwellings on Townsend Road**
- 8. Correspondence**
- 9. Any Other Business**
- 10. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND BUT MUST COMPLY
WITH SOCIAL DISTANCING REQUIREMENTS AND WEAR MASKS

Signed:

Dated:

MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD
TUESDAY 22 JUNE 2021 AT 1900 HRS

PRESENT

Cllr N Ledingham (Chairman)
Cllr A Knapp
Cllr D Swann
Cllr S French

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Bean but the latter's views on the agenda had been discussed in advance with the Clerk and she represented them at the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 4 MAY

The Minutes of the Parish Council meeting held on 4 May were unanimously approved by all present and were signed by the Chairman.

4. MATTERS ARISING

4a) It was noted that Home Farm was regularly not secured and the gates were often closed by the Chairman.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from members of the public.

6. FINANCE

6a) It was unanimously agreed to pay Fred Jefferies for work in April-June and a cheque for £41.06 was signed to include petrol.

6b) Mr Hoskin's invoice would be paid as soon as it was submitted.

6c) Councillors noted the Annual Internal Audit Report and Internal Audit covering letter. There were no issues arising from this.

6d) Councillors unanimously approved the Annual Governance Statement 2020-21 (Section 1 of the Annual Governance and Accountability Return).

6e) Councillors unanimously approved the Accounting Statements 2020-21 (Section 2 of the Annual Governance and Accountability Return).

6f) It was unanimously agreed to pay Lightatouch for the internal audit and a cheque for £175.00 was signed.

6g) It was agreed that the period of elector's rights and date for accounts to be published would be from Wednesday 30 June. The notice had already been posted on the noticeboard and would be put on the website by 29 June latest. The Clerk would deliver all of the information to DS on Monday 28 June. **Action: Clerk/DS**

6h) It was unanimously agreed to pay Netwise for the annual website premium package and a cheque for £360.00 was signed.

6i) It was unanimously agreed to pay the Clerk £102.00 for the weedkiller that she had collected from Chemega at Winterbourne Monkton as was the usual routine carried out by JB.

6j) It was noted that £115.00 had been received for the installation of the headstone for Colin Holman.

7. PLANNING ISSUES

7a) It was noted that a request for an Environmental Impact Assessment Scoping Opinion had been received by Swindon Borough Council for the Honda UK site (7.2M sq ft of commercial floorspace). It was likely that warehousing/commercial use would be applied for on this site. There would be no residential dwellings.

7b) There were no objections to the planning application for a wooden garage at Lovells Barn. The Clerk would alert the Vale planning team. **Action: Clerk**

7c) It was noted that permission had been granted for 10 dwellings on land at Townsend Road.

8. CORRESPONDENCE

All of the correspondence had been circulated and noted.

9. ANY OTHER BUSINESS

The Clerk would report the various potholes in the village. **Action: Clerk**

10. DATE OF NEXT MEETING

The next Parish Council meeting would take place on Tuesday 14 September at the village hall.

Signed:

Date:

Cheques Issued:

F W Jefferies £41.06 no 022069 (dated 22 June 2021)

Lightatouch £175.00 no 022070 (dated 22 June 2021)

Netwise £360.00 no 022071 (dated 22 June 2021)

Mrs M Brown (weedkiller) £102.00 no 022072 (dated 22 June 2021)