

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held virtually on
Tuesday 27 April 2021 at 1900 hrs
as a consequence of the Coronavirus Social Distancing Rules

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 16 March 2021**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To approve payment to Fred Jefferies for work in March/April**
 - b) To approve payment to S Hoskin for PAYE run**
 - c) To approve Receipts & Payments Account year ending 31 March 2021**
 - d) To confirm Bourton Parish Council is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015**
 - e) To consider appointing internal auditor at cost of £175.00**
 - f) To consider renewing annual insurance at £297.43 (same as last year)**
- 7. Planning Issues**
 - a) To note response to revised application for 10 houses on land at Townsend Road**
 - b) To note planning granted for outdoor swimming pool at Middle Earth**
 - c) To note permission granted for Certificate of Lawfulness for use of 1 & 2 Farriers Mews, Cleycourt Manor as ancillary accommodation**
 - d) To consider application for alterations to ground floor doors and windows at the rear of The Old Vicarage and new velux rooflights**
- 8. To consider giving temporary delegated powers to the Clerk from 4 May – 22 June 2021**
- 9. Update on meeting with OCC Highways re speed limits in village**
- 10. Correspondence**
- 11. Any Other Business**
- 12. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN AND SUBMIT QUESTIONS
BY CONTACTING THE PARISH CLERK IN ADVANCE

Signed:

Dated:

MINUTES OF THE VIRTUAL BOURTON PARISH COUNCIL MEETING HELD
TUESDAY 27 APRIL 2021 AT 1900 HRS

PRESENT

Cllr N Ledingham (Chairman)
Cllr A Knapp (from Item 6)
Cllr D Swann
Cllr S French

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Bean but the latter's views on the agenda had been discussed in advance with the Clerk and she represented them at the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 16 MARCH

The Minutes of the Parish Council meeting held on 16 March were unanimously approved by all present and would be signed by the Chairman.

4. MATTERS ARISING

There were no matters arising that were not already covered on the agenda.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from members of the public.

6. FINANCE

6a) It was unanimously agreed to pay Fred Jefferies for work in March and a cheque for £54.00 would be signed.

6b) Mr Hoskin would submit his invoice for the PAYE run at the end of the month.

6c) Councillors unanimously approved the Receipts & Payments Account for year ending 31 March 2021 and they would be signed by NL.

6d) A resolution was passed confirming that Bourton Parish Council is an exempt authority within the definition contained in the Local Audit (Smaller Authorities Regulations 2015). Clerk to alert the Auditor. **Action: Clerk**

6e) It was unanimously agreed to appoint Tim Light as our internal auditor at a cost of £175.00.

6f) It was unanimously agreed to renew the annual insurance at a cost of £297.43 (same as last year).

7. PLANNING ISSUES

7a) The response to the revised application for 10 houses on land at Townsend Road was noted.

7b) It was noted that planning had been granted for an outdoor swimming pool at Middle Earth.

7c) It was noted that permission had been granted for a Certificate of Lawfulness for use of 1 & 2 Farriers Mews, Cleycourt Manor as ancillary accommodation

7d) There were no objections to the planning application for alterations to ground floor doors and windows at the rear of The Old Vicarage and new velux rooflights.

8. TO CONSIDER GIVING TEMPORARY DELEGATED POWERS TO THE CLERK FROM 4 MAY – 22 JUNE 2021

It was unanimously agreed that all “operational” decisions could be made by the Clerk with reference to three other councillors by email and routine payments such as those to Fred Jefferies, subscriptions etc could be decided on this basis but of course the cheques would have to be signed by two signatories as at present. Any planning decisions could be acted upon with the email consent of at least 3 councillors.

9. UPDATE ON MEETING WITH OCC HIGHWAYS RE SPEED LIMITS IN VILLAGE

The Clerk met with Lee Turner and Mark Francis on Thursday 18 February and explored the possibility of a 30 mph speed limit being introduced at the triangle on the Bishopstone Road which would slow the traffic past the Fern Farm entrance and up past Home Farm to the buildout by the Church. All of the other speed limits in the village should be set to 20 mph. The costs were likely to be in the order of £3000.00 plus VAT for speed limit signage plus £3255.00 for a Traffic Regulation Order although this would cover both the 20 and 30 mph changes. It was unanimously agreed that we would await the outcome of the initiative that had recently been agreed at OCC for a 20 mph speed limit in the villages in the hope that money would be forthcoming to help fund this. Meanwhile the Clerk had made a strong case for Bourton to be treated as a special case bearing in mind our proximity to the largest development in the South West which would have a negative effect on the traffic in and around Bourton and also the fact that there were in excess of 400 students at Pinewood School. Three further traffic surveys would be necessary within the village in order to move forward with the project but as there would be a cost associated with these, it was agreed we would wait to see what money became available. It was agreed the Clerk would reiterate the case for Bourton to Mark Francis, Lee Turner and Yvonne Constance in order to keep us in the forefront of their minds when the 20 mph initiative begins. **Action: Clerk**

10. CORRESPONDENCE

It was noted that the electricity company would be felling the tree in the graveyard extension as it is interfering with the electricity wires. Councillors had also agreed the type of memorial headstone to be installed in the churchyard extension for Mr Holman.

11. ANY OTHER BUSINESS

SF requested that the verge edges that were encroaching onto the pavement between the Club and the church be cut back.

12. DATE OF NEXT MEETING

The Annual Parish Council meeting will take place virtually on Tuesday 4 May 2021 at 1900 hrs. The following meeting on Tuesday 22 June would take place face to face at the village hall.

Signed:

Date:

Cheques Issued:

F W Jefferies £54.00 no 022067 (dated 27 April 2021)
BHIB Ltd £297.43 no 022068 (dated 27 April 2021)