

# **BOURTON PARISH COUNCIL**

The next meeting of Bourton Parish Council will be held virtually on  
Tuesday 16 March 2021 at 1900 hrs  
as a consequence of the Coronavirus Social Distancing Rules

## **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 16 February 2021**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
  - a) To approve payment to Fred Jefferies for work in February/March**
  - b) To approve payment to S Hoskin for PAYE run**
  - c) To consider renewing annual subscription to OALC at £146.16**
  - d) To note there will be cost implications for any speed limit changes**
- 7. Planning Issues**
  - a) To consider planning application for rear single storey extension at York Cottage**
  - b) To consider amended plans for 10 houses on land at Townsend Road**
  - c) To note EcoHomes withdrew their interest in Home Farm**
- 8. To confirm Risk Assessment for 2021**
- 9. Update on discussions re speed limit change on road past Fern Farm and up to Home Farm**
- 10. Correspondence**
- 11. Any Other Business**
- 12. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN AND SUBMIT QUESTIONS  
BY CONTACTING THE PARISH CLERK IN ADVANCE

**Signed:**

**Dated:**

**MINUTES OF THE VIRTUAL BOURTON PARISH COUNCIL MEETING HELD**  
**TUESDAY 16 MARCH 2021 AT 1900 HRS**

**PRESENT**

Cllr N Ledingham (Chairman)  
Cllr A Knapp (from Item 5)  
Cllr D Swann  
Cllr S French

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Bean but the latter's views on the agenda had been discussed in advance with the Clerk and she represented them at the meeting.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest. Simon French was welcomed to his first meeting as a Parish Councillor. His register of members' interests form had already been received and forwarded to the District Council and the Clerk would deliver the Parish Councillor Declarations book to him to sign. **Actions: Clerk/SF**

**3. MINUTES OF THE MEETING HELD ON 16 FEBRUARY**

The Minutes of the Parish Council meeting held on 16 February were unanimously approved by all present and would be signed by the Chairman.

**4. MATTERS ARISING**

There were no matters arising that were not already covered on the agenda.

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**6. FINANCE**

6a) No further invoices had been received from Fred Jefferies although he had signed his contract of employment on a "casual" basis

6b) Mr Hoskin would submit his invoice for the PAYE run at the end of the month.

6c) It was unanimously agreed to renew the annual subscription to OALC and a cheque for £146.16 would be signed.

6d) It was noted that there would be a cost implication for the village for any speed limit changes and this was discussed further under Item 9.

**7. PLANNING ISSUES**

7a) There were no objections to the planning application for a rear single storey extension at York Cottage.

7b) It was unanimously agreed that our previous objections on the application for 10 dwellings on land at Townsend Road still stood and the Clerk had liaised with Shrivenham about any further comments. It was agreed we would support their comments on the amended plans. **Action: Clerk**

7c) It was noted that EcoHomes had withdrawn their interest in Home Farm.

## **8. TO CONFIRM RISK ASSESSMENT FOR 2021**

The wording on the Risk Assessment concerning Fred Jefferies becoming employed on a casual basis was agreed. As this had been the only issue that needed to be resolved before our Risk Assessment Review could be finalised, it was agreed all was now in order.

## **9. UPDATE ON DISCUSSIONS RE SPEED LIMIT CHANGE ON ROAD PAST FERN FARM AND UP TO HOME FARM**

The residents at Fern Farm and those living along the road leading to the Fern Farm entrance had also written to Oxfordshire County Council lending their support to the Parish Council's earlier request for a speed limit to be introduced. The Clerk was due to have a meeting with Lee Turner and Mark Francis on Thursday 18 February and it was agreed that she should request that a 30 mph speed limit be introduced at the triangle on the Bishopstone Road which would slow the traffic past the Fern Farm entrance and up past Home Farm to the buildout by the Church. All of the other speed limits in the village should be set to 20 mph. She would make the point that the number of vehicles being recorded on the existing traffic surveys would be much lower because of lockdown. The Clerk would update Councillors following the meeting with Highways. **Action: Clerk**

## **10. CORRESPONDENCE**

All of the correspondence had been circulated.

## **11. ANY OTHER BUSINESS**

There was no other business.

## **12. DATE OF NEXT MEETING**

The next virtual meeting of the Parish Council will take place on Tuesday 27 April 2021 at 1900 hrs.

Signed:

Date:

Cheques Issued:

OALC £146.16 no 0220663 (dated 1 April 2021)