

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held virtually on
Tuesday 17 November 2020 at 1900 hrs
as a consequence of the Coronavirus Social Distancing Rules

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 13 October 2020**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To note payment to Fred Jefferies for work in October**
 - b) To note promise of payment from G L Evans of £425.00**
- 7. Planning Issues**
 - a) To note planning permission granted for conversion of stable building at Grange Farm**
 - b) To note planning decision on garden wall at Cleycourt Manor**
 - d) To note response to the government consultation on Planning for the Future**
- 8. To finalise the Annual Risk Assessment Review**
- 9. Correspondence**
- 10. Any Other Business**
- 11. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN AND SUBMIT QUESTIONS
BY CONTACTING THE PARISH CLERK IN ADVANCE

Signed:

Dated:

MINUTES OF THE VIRTUAL BOURTON PARISH COUNCIL MEETING HELD
TUESDAY 17 NOVEMBER 2020 AT 1900 HRS

PRESENT

Cllr N Ledingham (Chairman)
Cllr A Knapp
Cllr D Austin
Cllr D Swann

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Bean but the latter's views on the agenda had been discussed in advance with the Clerk and she represented them at the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 13 OCTOBER

The Minutes of the Parish Council meeting held on 13 October were unanimously approved by all present and would be signed by the Chairman.

4. MATTERS ARISING

The Clerk had received confirmation that the resident at Meadow Lane would like a triangular sign showing school children to be installed and had asked Highways to action.

The Clerk had chased Highways to progress the installation of white lines in the centre of the village and outside Church Row that had not been installed because of the state of the road edges.

Some drains in the village had been cleaned out but others were now full of leaves. The Clerk had visited Cleyfields to check if the drains there had been given any attention but with the amount of leaves on the road it was impossible to see. It was agreed that, once the leaves were all down, the Clerk would check if the blocked drains in Cleyfields and along Steppingstone Lane had been looked at under the planned maintenance as had been promised and, if not, would report them again.

Action: Clerk

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from members of the public.

6. FINANCE

6a) It was unanimously agreed to pay Fred Jefferies for work in September and a cheque for £54.00 would be signed.

6b) The Clerk had been assured that the outstanding cheque to cover the cost of the grave plot would be sent without any further delay by G L Evans. **(Post meeting note: cheque now received and banked.)**

7. PLANNING ISSUES

Amended plans and highway information had been received on the application for 4 residences at Lowerfield Farm after the agenda had been issued.

It was unanimously agreed that the Parish Council's earlier objection to this application on highway safety issues should still stand and the Clerk would alert the Vale Planning team.

Action: Clerk

7a) It was noted that planning permission had been granted for conversion of the stable building at Grange Farm.

7b) No decision on the planning permission for erection of a garden wall separating Cleycourt Manor from Middle Earth, Barrow Down and Withered Heath had been received.

7c) The Parish Council's response on the government consultation on Planning for the Future was noted.

8. TO CONDUCT AN ANNUAL RISK ASSESSMENT REVIEW

The Clerk reported on her telephone conversation with BHIB insurance regarding the situation with the village handyman. It was agreed she would get written confirmation of this advice which would enable the Risk Assessment Review to be finalised and circulated as there were no other issues. **Action: Clerk**

9. CORRESPONDENCE

All of the correspondence had been circulated.

10. ANY OTHER BUSINESS

There was no other business.

10. DATE OF NEXT MEETING

The next virtual meeting of the Parish Council will take place on Tuesday 15 December at 1900 hrs.

Signed:

Date:

Cheques Issued:

F W Jefferies £54.00 no 022060 (dated 17 November 2020)