

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held virtually on
Tuesday 19 January 2021 at 1900 hrs
as a consequence of the Coronavirus Social Distancing Rules

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 22 December 2020**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To approve payment to Fred Jefferies for work in November/December**
 - b) To consider new arrangements for PAYE**
 - c) To consider casual contract for Fred**
- 7. Planning Issues**
 - a) To discuss approach by EcoHomes re Home Farm**
 - b) To consider planning application for removal of C20th partition wall and new door openings at Middle Earth**
 - c) To consider planning application to change two dwellings (Middle Earth and Barrow Down) to a single dwelling**
 - d) To note planning application approved for erection of a wall between Cleycourt Manor and Middle Earth**
- 8. Correspondence**
- 9. Any Other Business**
- 10. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN AND SUBMIT QUESTIONS
BY CONTACTING THE PARISH CLERK IN ADVANCE

Signed:

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Dated:

MINUTES OF THE VIRTUAL BOURTON PARISH COUNCIL MEETING HELD
TUESDAY 19 JANUARY 2021 AT 1900 HRS

PRESENT

Cllr N Ledingham (Chairman)
Cllr A Knapp
Cllr D Swann

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Bean but the latter's views on the agenda had been discussed in advance with the Clerk and she represented them at the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 22 DECEMBER

The Minutes of the Parish Council meeting held on 22 December were unanimously approved by all present and would be signed by the Chairman.

4. MATTERS ARISING

4a) The casual vacancy had been advertised and the Clerk would find out on 22 January if anyone had put their name forward to the Returning Officer at the Vale. If not two parishioners had indicated their willingness to be co-opted.

4b) All potholes and blocked drains had been reported.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from members of the public.

6. FINANCE

6a) No further invoices had been received from Fred Jefferies.

6b) It was unanimously agreed that the Clerk should ask Mr Hoskin to take on the PAYE on behalf of the Council and he would be asked to do a pay-run twice a year. **Action: Clerk**

6c) The casual contract was approved by Councillors with a small amendment regarding working exclusively for the Parish Council. JB would discuss this with Fred Jefferies. **Action: Clerk/JB**

7. PLANNING ISSUES

A further application had just been received for an outdoor swimming pool and field stable building at Middle Earth. Councillors would email the Clerk with their views. **Action: All**

7a) The approach from EcoHomes re Home Farm was discussed. On the strict understanding that there were no strings attached, NL felt there was no harm in asking for funds for village amenities. DS would speak to Simon French further. The Clerk would enquire if EcoHomes had been successful with their bid. **Action: Clerk/DA**

7b) There were no objections to the planning application for removal of C20th partition wall and new door openings at Middle Earth.

7c) There were no objections to the planning application to change two dwellings (Middle Earth and Barrow Down) to a single dwelling.

7d) It was noted that planning permission had been granted for erection of a wall between Cleycourt Manor and Middle Earth.

8. CORRESPONDENCE

Oxfordshire Highways had been in touch regarding the reported old well/void at the top of Silver Street. Councillors did not feel this was the site of an old well but agreed it needed urgent attention. The Clerk would alert Highways to the fact that the supporting wire from the telegraph pole was almost within the hole and therefore it required a speedy solution. **Action: Clerk**

9. ANY OTHER BUSINESS

There was no other business.

10. DATE OF NEXT MEETING

The next virtual meeting of the Parish Council will take place on Tuesday 16 February 2021 at 1900 hrs.

Signed:

Date:

Cheques Issued:

No cheques were issued.