

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held virtually on
Tuesday 15 December 2020 at 1900 hrs
as a consequence of the Coronavirus Social Distancing Rules

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 17 November 2020**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To note payment to Fred Jefferies for work in November**
 - b) To approve payment for flowers in memory of Councillor Derek Austin**
 - c) To consider renewing annual membership of SLCC**
 - d) To consider the budget for 2020-21 and 2021-2022**
- 7. Planning Issues**
 - a) Re-issue of listed building consent for garden wall at Cleycourt Manor**
 - b) To note planning granted for floodlit all weather pitch at Pinewood School**
 - c) To note planning granted for 4 residential dwellings at Lowerfield Farm**
- 8. Correspondence**
- 9. Any Other Business**
- 10. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN AND SUBMIT QUESTIONS
BY CONTACTING THE PARISH CLERK IN ADVANCE

Signed:

Dated:

MINUTES OF THE VIRTUAL BOURTON PARISH COUNCIL MEETING HELD
TUESDAY 22 DECEMBER 2020 AT 1900 HRS

PRESENT

Cllr N Ledingham (Chairman)
Cllr A Knapp
Cllr D Swann

It was with great sadness that the Parish Council recorded the death of Councillor Derek Austin who had served the Council since 2005 and would be sorely missed by all for his sound advice and generous work on behalf of the parish community. Condolences had been sent to his family.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Bean but the latter's views on the agenda had been discussed in advance with the Clerk and she represented them at the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 17 NOVEMBER

The Minutes of the Parish Council meeting held on 17 November were unanimously approved by all present and would be signed by the Chairman.

4. MATTERS ARISING

4a) It was unanimously agreed that the Parish Council should consider employing Fred Jefferies as a casual worker on an "as required basis" in order to regularise the insurance situation. AK would enquire if Louise Austin would be prepared to include him on the PAYE as she had already very kindly offered to continue to process the PAYE for the Clerk. The Clerk would prepare a suitable contract and amend the Risk Assessment accordingly. **Action: Clerk**

4b) As had been recorded in the November Minutes, the invoice to G L Evans for £425.00 had now been paid.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

The Clerk had chased OCC Highways regarding the request to have the speed limit reduced on the road past Fern Farm and had emailed the parishioner who had raised this.

6. FINANCE

6a) No further invoices had been received from Fred Jefferies.

6b) It was unanimously agreed to pay £25.00 for the flowers sent in memory of Derek Austin.

6c) It was unanimously agreed to renew the subscription to SLCC at £45.00.

6d) The Clerk presented the actual budget for 2020-21 and the proposed budget for 2021-22. A full discussion on the budget for 2020-21 took place and consideration was given to expenditure in the financial year 2021-22. The Clerk recommended that the precept should be reduced slightly for next year and this was unanimously agreed by Councillors. The budget was therefore approved without amendment although DS was looking into the provision of an alternative website provider as costs had been raised considerably. He was thanked for his efforts on behalf of the Parish Council and assured that increased funds would be available if necessary.

7. PLANNING ISSUES

7a) There were no objections to the listed building consent for erection of a garden wall separating Cleycourt Manor from Middle Earth, Barrow Down and Withered Heath.

7b) It was noted that planning permission had been granted for a floodlit all weather pitch at Pinewood School.

7c) Despite strong objection from the Parish Council on highway safety grounds, it was noted that planning permission had been granted for 4 residential dwellings at Lowerfield Farm. The Clerk had written to Highways to suggest that funds be sought from the developer to ensure the A420 junction at The Wharf was adequately lit.

8. CORRESPONDENCE

All of the correspondence had been circulated. The Clerk would advertise the casual vacancy. **Action: Clerk**

9. ANY OTHER BUSINESS

There were a large number of potholes on the village roads that the Clerk would report on Fixmystreet. She would also make a further request for the drains in the village to be cleaned out. **Action: Clerk**

10. DATE OF NEXT MEETING

The next virtual meeting of the Parish Council will take place on Tuesday 19 January 2021 at 1900 hrs.

Signed:

Date:

Cheques Issued:

Emily James £25.00 no 022061 (dated 22 December 2020)
SLCC £45.00 no 022062 (dated 22 December 2020)