

# **BOURTON PARISH COUNCIL**

The next meeting of Bourton Parish Council will be held virtually on  
Tuesday 13 October 2020 at 1900 hrs  
as a consequence of the Coronavirus Social Distancing Rules

## **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 15 September 2020**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
  - a) To note payment to Fred Jefferies for work in September**
  - b) To note payment to Walfins Ltd for new mower at £311.20**
  - c) To approve payment of £30.00 to Mr Hamblin for strimmer repair**
  - d) To note grant from village hall towards grass cutting of £50.00**
- 7. Planning Issues**
  - a) To note planning decision on stable building at Grange Farm**
  - b) To note planning decision on garden wall at Cleycourt Manor**
  - c) To consider application for all weather sports pitch to include lighting at Pinewood School**
  - d) To consider a response to the government consultation on Planning for the Future**
- 8. To conduct an Annual Risk Assessment Review**
- 9. Correspondence**
- 10. Any Other Business**
- 11. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN AND SUBMIT QUESTIONS  
BY CONTACTING THE PARISH CLERK IN ADVANCE

**MINUTES OF THE VIRTUAL BOURTON PARISH COUNCIL MEETING HELD**  
**TUESDAY 13 OCTOBER 2020 AT 1900 HRS**

**PRESENT**

Cllr N Ledingham (Chairman)  
Cllr A Knapp  
Cllr D Austin  
Cllr D Swann

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Bean but the latter's views on the agenda had been discussed in advance with the Clerk and she represented them at the meeting.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF THE MEETING HELD ON 15 SEPTEMBER**

The Minutes of the Parish Council meeting held on 15 September were unanimously approved by all present and would be signed by the Chairman.

**4. MATTERS ARISING**

Despite chasing G L Evans again for the payment of £425.00 for the burial plot in the graveyard extension, it had not been received. The Clerk would follow this up again and AK would speak to a contact who worked for the firm.

**Action: Clerk/AK**

A response had been received from Highways concerning the proposed road signs on Meadow Lane to slow the traffic but they had only been able to offer a triangular sign showing school children. The Clerk would liaise with the resident to see if this would be acceptable.

**Action: Clerk**

Highways had informed the Clerk that the white lines in the centre of the village and outside Church Row had not been installed because of the state of the road edges but that they would look at this again.

The Clerk had reported the blocked drains in Cleyfield and also other drains that needed attention including the one at the end of Silver Street. These would be looked at under the planned maintenance.

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

A resident had asked for advice concerning trimming a mature tree in Silver Street and also trees/hedges along a boundary with a neighbour. Bearing in mind this was in the conservation area, the Clerk had advised that he should consult the Vale's tree man before work was carried out.

**6. FINANCE**

6a) Fred Jefferies had not submitted an invoice for work in September.

6b) The payment to Walfins Ltd of £311.20 for a new mower was noted and thanks given to AK for organising this. This would need to be added to the asset register.

6c) It was unanimously agreed to pay Mr Hamblin £30.00 for the repair to the strimmer which would also need to be added to the asset register.

6d) The grant from the Village Hall Committee of £50.00 towards the grass cutting was noted with thanks.

## **7. PLANNING ISSUES**

7a) It was noted that planning permission had been granted for the glazed extension on Grange Farm Cottage but that the planning for the stables had not yet been decided.

7b) No decision on the planning permission for erection of a garden wall separating Cleycourt Manor from Middle Earth, Barrow Down and Withered Heath had been received.

7c) The Parish Council considered the application for an all weather sports pitch at Pinewood School. Whilst there were no objections to the second all weather sports pitch, an objection was raised on the proposal to include floodlighting. Bearing in mind the village has no street lighting, this would be very unwelcome as it would be intrusive to the wider rural character. Many residents enjoy walking the adjacent public footpaths at dusk to see the wealth of wildlife including bats, owls and deer. These footpaths are not affected by light pollution and it is possible to enjoy the rural landscape and dark skies, particularly when looking towards the school and into the Conservation Area. Having this playing surface lit, would also have a negative impact on the surrounding area, especially in Lower Bourton. Councillors were pleased to see that the proposal involved the protection of the row of trees on the border which would provide an important softening barrier between the “built up” area and the rural footpaths. The Clerk would copy the objection to Nicky McAvoy so that Pinewood School is aware that the objection only relates to the floodlighting. **Action: Clerk**

7d) It was agreed that the Clerk would liaise with District Councillors about the Vale’s objections to the government consultation on Planning for the Future and submit a response in line with the objections they raised. This was likely to lead to significant building in Oxfordshire and the rural areas. **Action: Clerk**

## **8. TO CONDUCT AN ANNUAL RISK ASSESSMENT REVIEW**

Advice would be sought from the insurance company concerning any liability associated with self-employed contractors before the Annual Risk Assessment Review could be finalised. **Action: Clerk**

## **9. CORRESPONDENCE**

All of the correspondence had been circulated.

## **10. ANY OTHER BUSINESS**

There was no other business.

## **10. DATE OF NEXT MEETING**

The next virtual meeting of the Parish Council will take place on Tuesday 17 November at 1900 hrs.

Signed:

Date:

Cheques Issued:

Walfins Ltd £311.20 no 022058 (dated 4 October 2020)

Mr Hamblin £30.00 no 022059 (dated 13 October 2020)