

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held virtually on
Tuesday 15 September 2020 at 1900 hrs
as a consequence of the Coronavirus Social Distancing Rules

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 23 June 2020**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To note payment to Fred Jefferies for work in July/August of £72.00**
 - b) To note receipt of first half of precept**
 - c) To approve payment to Mr S Woodward for costs associated with painting and upgrading noticeboard and bollard repainting of £150.00**
 - d) To review effectiveness of internal audit**
 - e) To approve quarterly payment to Clerk plus expenses**
 - f) To consider the purchase of a replacement lawn mower**
- 7. Planning Issues**
 - a) To note planning granted for development at Home Farm**
 - b) To note planning granted for garage extension and conversion of roof space at 4 Hunters Piece (reapplication from 2015)**
 - c) To note objection to application for 10 dwellings on Townsend Road, Shrivenham**
 - d) To note application for extra overhead power lines at Smelting Fields, Bourton**
 - e) To note objection to development of existing stable building at Grange Farm Cottage**
 - f) To consider application for erection of garden wall separating Cleycourt Manor from Middle Earth, Barrow Down and Withered Heath**
 - g) To note planning granted by SBC for 1550 houses at Great East Stall plus 2 schools, shops and park and ride together with new access onto A420**
- 8. Correspondence**
- 9. Any Other Business**
- 10. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN AND SUBMIT QUESTIONS
BY CONTACTING THE PARISH CLERK IN ADVANCE

Signed:

1 Dated:

MINUTES OF THE VIRTUAL BOURTON PARISH COUNCIL MEETING HELD
TUESDAY 15 SEPTEMBER 2020 AT 1900 HRS

PRESENT

Cllr N Ledingham (Chairman)

Cllr A Knapp

Cllr D Austin

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Swan and also from Cllr Bean but the latter's views on the agenda had been discussed in advance with the Clerk and she represented them at the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 23 JUNE

The Minutes of the Parish Council meeting held on 23 June were unanimously approved by all present and would be signed by the Chairman.

4. MATTERS ARISING

Despite invoicing G L Evans and chasing them subsequently, the Parish Council had still not received payment of £425.00 for the burial plot in the graveyard extension. The Clerk would follow this up again and AK would speak to a contact who worked for the firm. **Action: Clerk/AK**

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

A question had been raised from Cleyfields about the blocked road drains and the Clerk would report these on FixMyStreet. Questions were also raised about the lack of parking at Cleyfields but numerous attempts to get OxCC/Highways to provide extra parking over the years had proved totally unsuccessful. Residents had been told that they could finance their own parking but this would cost around £10,000. **Action: Clerk**

Residents from Lower Bourton had complained about the recent light aircraft noise at the weekend that appeared to be coming from the Gliding Club at Shrivenham. The Clerk was asked to raise this with them. **Action: Clerk**

A resident had asked if the Parish Council could provide road signs on Meadow Lane to slow the traffic, particularly delivery drivers. Councillors were mindful that the whole village was subject to speeding delivery vans and would pass this request onto Highways as installing road signs is not in the Parish Council's gift. **Action: Clerk**

6. FINANCE

6a) Fred Jefferies had submitted an invoice for £72.00 for work in July/early August and this had been paid on 17 August following approval by email from three Councillors. He had now submitted a further invoice for late August/September for £54.00 and it was unanimously agreed a cheque would be signed by the Chairman to cover this. **Action: Clerk**

- 6c) It was unanimously agreed to pay Mr Woodward £150.00 for costs associated with painting and updating the noticeboard and bollard and a cheque would be signed.
- 6d) Following consideration of the Internal Auditor's Summary Report back in the summer, Councillors conducted a thorough review of the effectiveness of internal audit. Having given the matter due and careful consideration, Councillors reached the conclusion that everything was in good order and all systems were robust.
- 6e) It was unanimously agreed to pay the Clerk from April-August 2020 in order to keep the PAYE up-to-date. A cheque for £484.00 would be signed in addition to a cheque to HMRC for £120.80 to cover the PAYE.
- 6f) Councillors considered the purchase of a new mower as the old one was beyond repair. AK had kindly offered to use his staff discount for this purchase and it was unanimously agreed that a self-propelled mower at £311.00 including VAT would be a good buy. AK was thanked for his efforts and a cheque would be signed by the Chairman on receipt of the invoice. JB had raised the possibility of asking the Village Hall Committee for a contribution towards Fred Jefferies' costs for cutting the grass at the village hall of £50.00 and this was agreed. The Clerk would approach the Chairman. **Action: Clerk**

7. PLANNING ISSUES

- 7a) It was noted that planning permission had been granted at Home Farm for the conversion and extension of the agricultural buildings to six residential dwellings.
- 7b) It was noted that planning permission had been granted for a garage extension and conversion of roof space at 4 Hunters Piece.
- 7c) The Parish Council's objection to 10 houses on Townsend Road was noted.
- 7d) It was noted that an application for extra overhead power lines at Smelting Fields had been received.
- 7e) The Parish Council's objection to the development of the existing stable building at Grange Farm Cottage was noted.
- 7f) There were no objections to the application for erection of a garden wall separating Cleycourt Manor from Middle Earth, Barrow Down and Withered Heath.
- 7g) It was noted that planning had been granted by Swindon Borough Council for 1550 houses at Great East Stall plus two schools, shops and park and ride together with a new access onto the A420.

8. CORRESPONDENCE

All the correspondence had been circulated and noted.

9. ANY OTHER BUSINESS

There was no other business.

10. DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Tuesday 13 October in the village hall at 1900 hrs if Government regulations allow otherwise it will be another virtual meeting.

Signed:

Date:

Cheques Issued:

F W Jefferies £72.00 no 022053 (dated 17 August 2020)

Mrs M Brown £484.00 no 022055 (dated 15 September 2020)
HMRC £120.80 no 022056 (dated 15 September 2020)
F W Jefferies £54.00 no 022057 (dated 15 September 2020)