

MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD
TUESDAY 16 JULY 2019 AT 1900 HRS IN VILLAGE HALL

PRESENT

Cllr Ledingham (Chairman)
Cllr D Swann
Cllr J Bean
Cllr W Moore
Mr D Austin

1. APOLOGIES FOR ABSENCE

No apologies had been received.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 18 JUNE 2019

The Minutes of the Parish Council meeting held on 18 June were unanimously approved by all present and signed by the Chairman.

4. MATTERS ARISING

4a) The signage on the Bishopstone Road had been adjusted to make the finger signpost visible when approaching the village from the south. The Clerk would thank Lee Turner. **Action: Clerk**

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from members of the public.

6. FINANCE

6a) It was unanimously agreed to pay Fred Jefferies for work in June/July in addition to £6.00 petrol for the strimmer/mower and a cheque for £69.00 was signed.

6b) Councillors noted with thanks the approval of the grant from Pinewood School for the traffic calming measures on the Bishopstone Road. The Clerk would send a copy of the invoice from Oxon CC to the Bursar and alert her to the fact that the fee for the design work had been reduced to £850.00. **Action: Clerk**

6c) It was unanimously agreed to pay Oxon County Council £1020.00 (£850.00 plus VAT of £170.00) for the design work in connection with the build-out on the Bishopstone Road.

6d) It was unanimously agreed to pay £100.00 to the VWHDC for the uncontested election.

6e) It was unanimously agreed to pay the annual charge of £250.00 to Netwise for the website provision. It was noted that DS had queried the 25% increase from last year and had been assured that they have committed to maintain this for a few years. DS would monitor this. **Action: DS**

6f) The Internal Auditor's Summary Report was noted. Councillors conducted a thorough review of the effectiveness of internal audit. Having given the matter due and careful consideration, Councillors reached the conclusion that everything was in good order and all systems were robust.

6g) It was unanimously agreed to pay the Clerk's quarterly invoice plus expenses and a cheque for £317.64 was signed together with a cheque for £72.40 to HMRC to cover PAYE.

7. PLANNING ISSUES

An information event concerning the transport infrastructure for the Eastern Villages Development was taking place in July. DS would post the information on the website. **Action: DS**

An invitation had been received from VWHDC for planning training on Monday 9 September at The Beacon, Wantage. NL would try to attend the evening session from 1800-2000. **Action: NL**

8. CORRESPONDENCE

All of the correspondence circulated had been noted.

9. ANY OTHER BUSINESS

It was with regret that WM tendered his resignation as a Parish Councillor from mid-August as he was moving out of the area. Councillors thanked him warmly for his contributions over many years and wished him well for the future. The Clerk would advise the VWHDC and advertise the vacancy. **Action: Clerk**

10. DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Tuesday 10 September 2019 in the village hall at 1900 hrs.

Signed:

Date:

Cheques Issued:

Fred Jefferies £69.00 no 022021 (dated 16 July 2019)
Oxon CC £1020.00 no 022022 (dated 16 July 2019)
VWHDC £100.00 no 022023 (dated 16 July 2019)
Netwise £250.00 no 022024 (dated 16 July 2019)
M Brown £317.64 no 022025 (dated 16 July 2019)
HMRC £72.40 no 022026 (dated 16 July 2019)