

# **BOURTON PARISH COUNCIL**

The next meeting of Bourton Parish Council will be held on  
Monday 17 December 2018  
at 1900 hrs in the Village Hall

## **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 13 November 2018**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
  - a) To approve payment to Fred Jefferies for work in October/November**
  - b) To consider renewing annual subscription to SLCC at £43.00**
  - c) To approve quarterly payment to Clerk plus backpay**
- 7. Planning Issues**
  - a) To consider response to Savills re Home Farm**
- 8. Correspondence**
- 9. Any Other Business**
- 10. Date of Next Meeting**

**MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND**

**Signed:**

**Dated:**

**MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD  
MONDAY 17 DECEMBER 2018 AT 1900 HRS IN VILLAGE HALL**

**PRESENT**

Cllr Ledingham (Chairman)  
Cllr D Swann  
Cllr J Bean  
Cllr W Moore

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Derek Austin.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF THE MEETING HELD ON 13 NOVEMBER 2018**

The Minutes of the Parish Council meeting held on 13 November were unanimously approved by all present and were signed by the Chairman.

**4. MATTERS ARISING**

4a) JB had contacted Elaine Ware concerning ditch drainage and ask if she could contact Yvonne Constance on his behalf to progress the issue regarding the state of Steppingstone Lane.

4b) The Clerk would contact Lee Turner again to ask about progress on the signage and an update on the programme of work for the build-out. Bearing in mind a large agricultural building was to be erected at the end of The Avenue once Network Rail releases the site, it is important that the new signage is in place along with the reminder that the village roads are unsuitable for HGVs.  
**Action: Clerk**

4c) The paperwork concerning the precept had been received and therefore the Clerk would now complete and return this before the 23 January deadline.  
**Action: Clerk**

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Clerk had been contacted about provision in the new graveyard for a parishioner's ashes to be interred but it was agreed that, as there was still space in the existing graveyard, this should be used first and the Clerk had agreed this with the churchwarden. It was agreed there would be an agenda item at the next meeting to discuss provision for future burials as there were now no further burial plots in the existing graveyard.

A parishioner from The Meadows had contacted the Clerk to ask if the road and footpath from Grange Farm to the bus stop could be cleaned. JB had organised for Fred Jefferies to sweep the path and the Clerk had requested that the road sweeper clean the entire village, although it had only called to do the road past Cleyfields. The Clerk would make a further request for all the roads in the village to be cleaned.  
**Action: Clerk**

**6. FINANCE**

6a) An invoice had been received from Fred Jefferies for work in October/November and a cheque for £48.00 was signed.

6b) It was unanimously agreed to renew the annual subscription to SLCC and a cheque for £43.00 was signed.

6c) It was unanimously agreed to pay the Clerk's quarterly salary plus backpay and a cheque was signed for £303.12 with a further cheque to HMRC for £75.60 to cover the PAYE.

**7. PLANNING ISSUES**

7a) There was a lengthy discussion about whether the Parish Council should consider supporting further development at Home Farm which would be outside the Permitted Development Rights. The Clerk had sought advice from the Vale planning team and it had been confirmed that Bourton is considered to form part of the open countryside, where development is not considered appropriate unless supported by other relevant policies as set out in the Development Plan or national policy. This obviously includes the conversion and reuse of existing buildings (General Permitted Development). Bearing in mind the Parish Council has supported the policies for Bourton in the Local Plan, councillors did not feel able to support a development that is so clearly outside these. The Clerk would inform Savills but also suggest that any small contributions the Trust might consider making to the village to support local facilities

that any new residents at Home Farm might enjoy, would be very gratefully received.

**Action: Clerk**

**8. CORRESPONDENCE**

All of the correspondence had been circulated and noted.

**9. ANY OTHER BUSINESS**

There was no other business.

**10. DATE OF NEXT MEETING**

The next meeting will take place on Monday 21 January 2019 in the village hall at 1900 hrs.

Signed:

Date:

Cheques Issued:

SLCC £43.00 no 022002 (dated 17 December 2018)

M Brown £303.12 no 022003 (dated 17 December 2018)

HMRC £75.60 no 022004 (dated 17 December 2018)

Fred Jefferies £48.00 no 022005 (dated 17 December 2018)