

# **BOURTON PARISH COUNCIL**

The next meeting of Bourton Parish Council will be held on  
Monday 20 November 2017  
at 1900 hrs in the Village Hall

## **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 16 October 2017**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
  - a) To approve payment to Fred Jefferies for work in October**
  - b) To approve quarterly payment to Clerk**
  - c) To consider the Budget for 2017-18 and 2018-19**
- 7. Planning Issues**
  - a) To note planning permission granted for work to 12 Cleyfields**
  - b) Update on Certificate of Lawful Development at Appletree Cottage**
  - e) To note planning for 2380 dwellings North of A420 was considered at SBC Planning Committee meeting on 14 November**
- 8. Discussion with Pinewood School on Road Safety Issues**
- 9. Correspondence**
- 10. Any Other Business**
- 11. Date of Next Meeting**

**MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND**

**Signed:**

**Dated:**

**MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD**  
**MONDAY 20 NOVEMBER 2017 AT 1900 HRS IN VILLAGE HALL**

**PRESENT**

Cllr N Ledingham (Chairman)  
Cllr W Moore  
Cllr J Bean  
Cllr D Austin  
Cllr D Swann

Mr Philip Hoyland, Headmaster of Pinewood School and Mr Nigel Henham were in attendance for Item 8.

**1. APOLOGIES FOR ABSENCE**

District Councillor Elaine Ware had been invited to attend Item 8 but had sent apologies. There were no other apologies for absence.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**It was agreed to take Item 8 first.**

**8. DISCUSSION WITH PINEWOOD SCHOOL ON ROAD SAFETY ISSUES**

The recent planning application was discussed and Councillors explored whether the tennis courts could be located within the school site rather than in the green field adjacent to the new car park. Unfortunately this was not possible because of the loss of important sporting areas and locating the tennis courts in the field adjacent to the car park was seen as a particular advantage because the courts could then be used for excess parking on event days. Councillors were reassured that it was the intention to treat the tennis courts in the same way as the car parks with a bund and planting to soften the effect in the open countryside. Councillors also expressed their concerns about the floodlighting, albeit that this was likely to be LED lighting which causes less glare and light spillage than the old floodlighting. These concerns were fully appreciated by Philip Hoyland and Nigel Henham and consideration would be given to amending this part of the application so that the tennis courts would not be floodlit. **(Post meeting note: Philip Hoyland has confirmed that the floodlighting will not go ahead and, on that basis, the Parish Council have withdrawn their objection to the planning application.)**

Philip Hoyland reported that there were no plans to expand the pupil numbers at the school which were currently around 400. This is because there is no spare capacity in the changing block, the place of worship or the boarding and catering facilities. Historically around 66% of pupils board and the work being carried out from an earlier application may increase the numbers of boarders by 8 but he was well aware that the village could not accommodate any increase in traffic from the school.

David Swann explained that the Parish Council was trying to make a case to the County Council to have some traffic calming in the village because of our serious safety concerns due to the volume and speed of traffic and the fact that heavy goods vehicles were using the village roads unnecessarily. Also, with the Eastern expansion of Swindon, rat-running was likely to become more of an issue for the village in the future. It was felt that we had a strong case and had already met with Highways but unfortunately they confirmed that there is no money available and it is something the village would have to fund. The proposal was to have a chicane by the church, similar to the one on the B4000 this side of Shrivenham, and possibly speed bumps near Cleyfields. The cost of the chicane would be £10,000. It was also proposed that the School Travel Plan could encourage parents driving from the South to access Pinewood School from The Avenue and not enter the village along the Bishopstone Road entrance but drive around past Fern Farm. David Swann enquired if this was something the school would support and help fund. Philip Hoyland felt it made sense to try to encourage parents from the South to drive

around the village and possibly a sign on the triangle pointing towards Fern Farm might act as a reminder. He agreed that it would have the advantage of stopping parents parking just outside the exit in Church Row and in the village. He also felt that a chicane outside the church would slow the traffic up sufficiently that parents might decide it would be quicker to drive around the village anyway. As regards funding, Philip Hoyland offered to approach Building and Estates to see if it would be possible to make a contribution towards the traffic calming as they did like to help the village as part of their charitable status. Councillors expressed their thanks to both Philip and Nigel for attending and being so positive about supporting the village. It was agreed that the Parish Council would get firm estimates from Highways for the various traffic calming options. **Action: Clerk**

### 3. MINUTES OF THE MEETING HELD ON 16 OCTOBER 2017

The Minutes of the Parish Council meeting held on 16 October were unanimously approved by all present and were signed by the Chairman.

### 4. MATTERS ARISING

4a) The Clerk had not heard back from Lee Turner requesting authority for a resident of Cleyfields to dig out two car parking spaces and put some hardcore down in an attempt to address the difficult parking issues. She would send him a further email. **Action: Clerk**

4b) The Clerk would also chase the waste team regarding extra doggie bins in the village and our request to have a larger one at the top of Pot Lid. **Action: Clerk**

### 5. QUESTIONS FROM MEMBERS OF THE PUBLIC

A request had been received for the path between Lower Bourton and Cleyfields to be cleaned as it was covered in leaves and muck from the road. The Clerk would contact Biffa/Highways and also request a visit by the road sweeper.

**Action:**

**Clerk**

### 6. FINANCE

6a) It was unanimously agreed to pay Fred Jefferies for work in October and a cheque for £24.00 was signed.

6b) The Clerk pointed out that she had been overpaid by £40.06 in both of the last two quarters and requested that this be addressed in payment of her current quarterly invoice. It was unanimously agreed and a cheque for £197.52 was signed with a further cheque for £69.40 to HMRC to cover the PAYE.

6c) The Clerk presented the actual budget for 2017-18 and the proposed budget for 2018-19. A full discussion on the budget for 2017-18 took place and consideration was given to expenditure in the financial year 2018-19. Initial thoughts were that there would be no need for a grant to The Flyer next year as it would be published on the website but that £300.00 should be allocated for the annual costs of the website. Councillors felt that there might be a necessity to increase the precept by around £300.00 both this year and next in order to allocate some funding towards the traffic calming measures. It was agreed this would be considered at the next meeting when the final precept amount would be set.

### 7. PLANNING ISSUES

7a) It was noted that planning permission had been granted for the work to 12 Cleyfields.

7b) The application for a Certificate of Lawful Development at Appletree Cottage had not yet been determined.

7c) As reported by Nigel Henham earlier, it was understood that the planning application for 2380 dwellings North of the A420 had been given the go-ahead at the SBC Planning Meeting on 14 November.

### 9. CORRESPONDENCE

The Clerk had been in touch with Thames Valley Police to try to get the Speedwatch locations risk assessed and also to follow up training for our volunteers. Sue Nodder from Watchfield had very kindly offered to come and take part with Bob Stanton if necessary as he is the only person at present trained to use the speedwatch device. PCSO Kerry Davis was the new contact and the Clerk had emailed in order to find a convenient date for her to visit the village.

**Action: Clerk**

### 10. ANY OTHER BUSINESS

There was no other business.

### 11. DATE OF NEXT MEETING

The next meeting will take place on Monday 18 December in the village hall at 1900 hrs.

Signed:

Date:

Cheques Issued:

Fred Jefferies £2400 no 000438 (dated 20 November 2017)  
M Brown £197.52 no 000439 (dated 20 November 2017)  
HMRC £69.40 no 000440 (dated 20 November 2017)