

# **BOURTON PARISH COUNCIL**

The next meeting of Bourton Parish Council will be held on  
Monday 26 February 2018  
at 1900 hrs in the Village Hall

## **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 22 January 2018**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
  - a) To approve payment to Fred Jefferies for work in January**
  - b) To consider renewing membership to CPRE at £36.00**
  - c) To note receipt of £100.00 contribution from The Club towards website**
- 7. Planning Issues**
  - a) To note planning permission granted for workshop/storage at Station Yard**
  - b) To note response to planning application for work to two railway bridges as part of the electrification**
  - c) To note response to planning application for 1800 homes at Great Stall, EV**
  - d) To consider application for agricultural building and poly tunnel and laying of track in The Orchard, rear of Hinton Marsh Farm Cottages**
  - e) Report on public consultation event in Shrivenham for 515 houses on land East of Highworth Road (240 first tranche) and new A420 road junction**
  - f) To consider Certificate of Lawful Development for erection of dwellinghouse at The Grange Gate House**
  - g) To note planning granted for new purpose built facility and relocation of tennis courts at Pinewood School**
- 8. Update on Meeting with Lee Turner re Proposed Traffic Calming for Bourton**
- 9. Correspondence**
- 10. Any Other Business**
- 11. Date of Next Meeting**

**MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND**

**Signed:**

**Dated:**

**MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD**  
**MONDAY 26 FEBRUARY 2018 AT 1900 HRS IN VILLAGE HALL**

**PRESENT**

Cllr D Swann (Chairman)

Cllr J Bean

Cllr D Austin

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Moore and Cllr Ledingham.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF THE MEETING HELD ON 22 JANUARY 2018**

The Minutes of the Parish Council meeting held on 22 January were unanimously approved by all present and signed by the Chairman.

**4. MATTERS ARISING**

4a) During his visit to Bourton on 6 February, Parish Councillors discussed with Lee Turner the offer from a resident of Cleyfields to dig out two car parking spaces and put some hardcore down in an attempt to address the difficult parking issues. Lee took a photograph of the site and will be in touch about the viability of such a scheme bearing in mind there is a drain in that location.

4b) Sue Nodder from Watchfield has kindly offered to help with the Speedwatch once the location risk assessments have taken place. The Clerk would contact PCSO Kerry Davies again. **Action: Clerk**

4c) The Clerk would put another request on Fixmystreet for the village drains to be unblocked and also request they include the drain at the bottom of Silver Street. She would also request another visit from the road sweeper as he didn't complete the job over the Christmas period.

**Action: Clerk**

4d) The Clerk was unable to comment on the planning application for separation of property at Cleycourt Manor into two self-contained properties as it had been withdrawn.

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**6. FINANCE**

6a) Fred Jefferies had not been able to undertake any work in January.

6b) It was unanimously agreed to renew the membership to CPRE and a cheque for £36.00 was signed.

6c) It was noted that Bourton Club had made a £100.00 contribution towards the website.

**7. PLANNING ISSUES**

7a) It was noted that planning permission had been granted for workshop/storage at Station Yard.

7b) The response on the planning application for work to two railway bridges as part of the electrification was noted. The Public Rights of Way Officer had supported the Parish Council's comments for the damage to Steppingstone Lane to be addressed before planning was permitted for further work.

7c) The response objecting to the 1800 houses at Great Stall, EV was noted.

7d) While Councillors preferred not to object to the planning application for an agricultural building and poly tunnel and laying of track in The Orchard, rear of Hinton Marsh Farm Cottages, they were keen to see some changes made and conditions applied. The 5m high agricultural building and large poly tunnel appeared to be totally out of proportion to the relatively small acreage of land where crops can be grown. Bearing in mind the building would have a negative impact both on views into and out of the Conservation Area, it was agreed to request that the building be reduced in height. Also, the copse adjacent to The Orchard would provide a vital buffer in the summer months when the trees are in leaf to shield the building, the track, parked vans, the poly tunnel etc from the village but part of the copse had already been lost in providing the new entrance. Councillors requested that the copse be protected in the future and that this should be a planning condition. Bearing in mind that the business may not be a viable concern in the future because of the lack of land, a further condition would be requested that if the agricultural building was no longer required for the purpose it was given planning for, then it could not be converted into a residential dwelling as has been the case with other agricultural buildings in the village that have been deemed to be “redundant”.

7e) No-one present at the meeting had been able to attend the public consultation event at the Memorial Hall on 20 February for the first phase of the 540 houses at North Shrivenham and the new A420 junction.

7f) Councillors were very disappointed that an application for a Certificate of Lawful Development to make the Gate House at The Grange a separate dwelling was being applied for bearing in mind the Vale Planning Department had only granted permission for the conversion of the garage to granny annex with the condition that it would only be occupied as accommodation ancillary and incidental to the existing dwelling. The Clerk was asked to enquire how this situation had arisen. **Action:**

**Clerk**

7g) It was noted that planning permission had been granted for the new purpose built facility and relocation of tennis courts at Pinewood School.

## **8. UPDATE ON MEETING WITH LEE TURNER RE PROPOSED TRAFFIC CALMING FOR BOURTON**

JB, DA and the Clerk met with Lee Turner to seek his advice on possible traffic calming measures in the village. Unfortunately it was not possible to have speed bumps because there was no street lighting and Lee therefore advised that two build outs, one on the Bishopstone Road by the white gates and the other between Cleyfields and Cleycourt Manor, would be the best option. He promised to install a temporary build out on the Bishopstone Road for a week and then move it to the second location near Cleyfields. The impact on traffic would be assessed by Councillors. The Clerk was asked to find out the precise dates when the temporary build outs would appear so that parishioners could be alerted in advance.

**Action: Clerk**

Once the build outs had been assessed and a decision made to go ahead with them, Lee would provide a quote and the work would be carried out by Oxfordshire County Council at the Parish Council's expense. The white lines and signage discussed at the January meeting would also be provided and Philip Hoyland had offered to do his best to persuade parents coming from the South to drive around the village and approach the school entrance from The Avenue. The Clerk had updated Philip Hoyland on the meeting with Lee Turner.

## **9. CORRESPONDENCE**

All the correspondence had been circulated and was noted. It was agreed that the areas that needed to be focussed on for the deep clean were the path between Grange Farm and Cleyfields and all of the village paths that had moss on them. These included those in Lower Bourton, on The Hill, in the centre of the village and near the church on the Bishopstone Road. The Clerk would inform the team. **Action:**

**Clerk**

The Clerk reminded Councillors about the Village Clean Up event from 2-4 March which was now likely to be affected by the bad weather. NL was thanked for collecting 4 bags of rubbish the previous weekend between Lower Bourton and The Wharf.

**10. ANY OTHER BUSINESS**

There was no other business.

**11. DATE OF NEXT MEETING**

The next meeting will take place on Monday 26 March in the village hall at 1900 hrs.

Signed:

Date:

Cheques Issued:

CPRE £36.00 no 000447 (dated 26 February 2018)