

# **BOURTON PARISH COUNCIL**

The next meeting of Bourton Parish Council will be held on  
Monday 19 December 2016  
at 1930 hrs in the Village Hall

## **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 14 November 2016**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
  - a) To approve payment to Fred Jefferies for work in October/November**
  - b) To consider renewing annual subscription to SLCC of £38.00**
  - c) To consider the Budget for 2016-17 and 2017-18 and set precept**
  - d) To approve payment for gift for ex-Internal Auditor**
- 7. Planning Issues**
  - a) To consider application for demolition of conservatory and erection of 2 storey side extension incorporating double garage at Glebe House, Silver Street**
  - b) To consider work to parapet of two railway bridges prior to electrification**
  - c) To note VWHDC Local Plan Part 1 has been formally adopted**
  - d) To note planning permission for timber workshop and store approved at 2 Pinewood Terrace**
  - e) To note New Eastern Villages SPD adopted by SBC on 11 October 2016**
- 8. Update on website access to meet requirements of Transparency Code**
- 9. Update on meeting with Savills on 15 December**
- 10. Correspondence**
- 11. Any Other Business**
- 12. Date of Next Meeting**

**MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND**

**Signed:**

**Dated:**

**MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD  
MONDAY 19 DECEMBER 2016 AT 1930 HRS IN VILLAGE HALL**

**PRESENT**

Cllr N Ledingham  
Cllr D Swann  
Cllr J Bean  
Cllr D Austin

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Moore.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF THE MEETING HELD ON 14 NOVEMBER**

The Minutes of the Parish Council meeting on 14 November were unanimously approved by all present and signed by the Chairman.

**4. MATTERS ARISING**

4a) The Clerk had thanked Highways/Biffa for clearing the path between Grange Farm and Cleyfields.

4b) The Clerk had emailed Mr & Mrs Sanderson to ask for their support in persuading lorry drivers calling at their farm not to cut through Bourton to the A420. She had also forwarded Eddie Stobart's response re the weight of their lorries to Oxfordshire County Council and Network Rail. Despite chasing Lee Turner about the "Not Suitable for HGV" signs, no response had yet been received. The letter about Highways issues had therefore been sent to Oxfordshire County Council.

The Clerk was asked to email villagers to ask them to report to NL if they saw very large lorries coming through the village noting the date, time, registration numbers and who the lorry belonged to. He would then contact the relevant companies and ask them not to cut through Bourton unnecessarily. **Action: Clerk/NL**

4c) The Clerk had also asked Lee Turner about lighting the bollard on the A420 Bourton junction, possibly by solar power, but no response had yet been received.

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from members of the public.

**6. FINANCE**

6a) It was unanimously agreed to pay Fred Jefferies for work in October/November and a cheque for £48.00 was signed.

6b) It was unanimously agreed to renew the annual subscription to SLCC and a cheque for £38.00 was signed.

6c) The Clerk presented the actual budget for 2016-17 and the proposed budget for 2017-18. A full discussion on the budget for 2016-17 took place and consideration was given to expenditure in the financial year 2017-18. Councillors had no extra items to add and agreed that a contingency of £424.00 was adequate bearing in mind the current bank balance. It was unanimously agreed that the overall precept should remain the same and the budget was therefore approved. The Vale had confirmed that the grant that they offer to "top up" the precept is to be £37.00 rather than the £85.00 given last year. It would therefore be necessary to raise that portion collected



from parishioners by £48.00 to compensate in order for the precept to remain at £3500.00. This would consist of a request for the precept to be £3463.00 plus the £37.00. The Clerk would alert the Vale. **Action: Clerk**

6d) It was unanimously agreed to pay the Clerk £21.50 for the gift she had bought for the ex-internal auditor.

## 7. PLANNING ISSUES

7a) There were no objections to the application for a two storey side extension incorporating a double garage at Glebe House, Silver Street and it was noted that these plans had been approved ten years ago. The Clerk would let Planning know. **Action: Clerk**

7b) There were no objections to the work to the parapets of the two railway bridges that was necessary prior to electrification. The Clerk would let Planning know. **Action: Clerk**

7c) It was noted that the VWHDC Local Plan Part 1 had been formally adopted. The Clerk pointed out that the land being reserved for the reservoir was now North of Longworth so perhaps the original location would be used for a garden city.

7d) It was noted that planning permission had been granted for a timber workshop and store at 2 Pinewood  
race.

7e) It was noted that the New Eastern Villages SPD had been adopted by SBC on 11 October 2016. The Clerk had forwarded the information to councillors highlighting the masterplan.

## 8. UPDATE ON WEBSITE ACCESS TO MEET REQUIREMENTS OF TRANSPARENCY CODE

It was agreed that DS should go ahead and apply for a grant to set up a website in order to meet the requirements of the Transparency Code. He proposed setting up the website using a recognised website provider. Councillors thanked him for his efforts on this. **Action: DS**

## 9. UPDATE ON MEETING WITH SAVILLS ON 15 DECEMBER

NL, DS, JB, and the Clerk met with Holly Smith and Chris Jowett of Savills, Winchester who now manage the Bourton Estates on behalf of Guy's and St Thomas' Hospital Charity. They wanted to sound the Parish Council out about two "challenging" sites in Bourton: Lowerfield Farm and Home Farm. NL made it very clear that villagers would prefer to keep Home Farm in agricultural/equestrian use. It was agreed a further meeting would take place in around a year's time.

## 10. CORRESPONDENCE

All the correspondence circulated was noted.

## 11. ANY OTHER BUSINESS

JB reported that the hedge between the graveyard extension and the Vicarage was very overgrown and asked if the Clerk could contact Brian Baker to see if he would be willing to cut this back. **Action: Clerk**

## 12. DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Monday 16 January in the village hall at 1930 hrs.

Signed: 

Date: 16/1/2017

Cheques Issued:

Fred Jefferies £48.00 no 000413 (dated 19 December 2016)  
SLCC £38.00 no 000414 (dated 19 December 2016)  
M Brown (K Hodgson) £21.50 no 000415 (19 December 2016)