

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held on
Monday 17 October 2016
at 1900 hrs in the Village Hall

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 19 September 2016**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To approve payment to Fred Jefferies for work in September**
 - b) To discuss payment to Internal Auditor**
 - c) To approve quarterly salary to Clerk plus backpay from NALC award**
- 7. Planning Issues**
 - a) To note decision on change of use from agricultural land to garden use at Lower Barn**
 - b) To note decision on change of use of barn behind Horseshoe Cottage to form holiday accommodation**
- 8. To consider issues with the horses in the field at the bottom of Silver Street**
- 9. To conduct an Annual Risk Assessment Review**
- 10. Correspondence**
- 11. Any Other Business**
- 12. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

Signed:

Dated:

MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD
MONDAY 17 OCTOBER 2016 AT 1930 HRS IN VILLAGE HALL

PRESENT

Cllr N Ledingham
Cllr D Swann
Cllr J Bean
Cllr D Austin

There were 9 parishioners also in attendance.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Moore.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

MINUTES OF THE MEETING HELD ON 19 SEPTEMBER

The Minutes of the Parish Council meeting on 19 September were unanimously approved by all present and were signed by the Chairman.

It was unanimously agreed to take Item 8 first.

8. TO CONSIDER ISSUES WITH THE HORSES IN THE FIELD AT THE BOTTOM OF SILVER STREET

Councillors had been given prior warning that parishioners wished to report an incident involving one of the horses attacking a dog resulting in a serious injury and a very large vets bill. Concerns had been expressed that the horses in the field were far too boisterous with walkers and a number of villagers no longer felt able to use the two public footpaths that crossed the field at the bottom of Silver Street. Cllr Bean was thanked for acting swiftly and making arrangements with the owner of the horse to have it removed. The Manager at Grange Farm addressed the meeting and kindly agreed that the field would be fenced off to keep the horses in that part of the field that was not crossed by the two footpaths. Parishioners would therefore be free to walk without fear of being injured by the horses in future. Councillors and parishioners thanked the Farm Manager for putting forward this solution.

4. MATTERS ARISING

4a) The Clerk would thank the Bursar for organising the hedge trimming down The Hill. **Action: Clerk**

4b) It was noted that the wall at Grange Farm stables had been rebuilt but that a pile of rubble had been left. The Clerk was asked to contact Holly Smith at Savills to see if this could be moved. **Action: Clerk**

4c) The Clerk had emailed Rob Saunders at OCC about the latest pot holes and he had been out to the village to mark some up for repair. He would visit again in a few weeks.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no further questions from members of the public.

6. FINANCE

6a) It was unanimously agreed to pay Fred Jefferies for work in September and a cheque for £24.00 was signed.

6b) It was unanimously agreed that the Clerk should buy a small gift for the Internal Auditor who had insisted on performing her last internal audit for the Council free of charge. **Action: Clerk**

6c) The Clerk's quarterly salary plus backpay from the NALC award would be paid next month.

7. PLANNING ISSUES

7a) It was noted that planning permission had been granted for the change of use from agricultural land to garden use at Lower Barn.

7b) Mr Buckley reported on his attendance at the Planning Committee where it was agreed that the planning application for change of use of the barn behind Horseshoe Cottage to form holiday accommodation had been deferred. The Clerk was asked to contact the Planning Officer for clarification of the next steps regarding this application and whether the new plans would be discussed at a future Planning Committee. She was also asked to clarify whether the Parish Council and/or the Trustees of the Almshouses would be granted an extra 3 minutes to voice their objections in addition to Mr Buckley and if a powerpoint could be used. **Action: Clerk**

Other planning issues not on the agenda were also covered.

The Clerk reported that the application for 136 houses and demolition of the clubhouse at Shrivenham golf course had been withdrawn.

2,200 extra houses had been allocated to the Vale as a result of Oxford's unmet housing. This allocation would be made in Part 2 of the Local Plan which covered building in the villages. Part 2 would be out for consultation in February 2017. Part 1 is due to be formally adopted by the Council in December.

9. TO CONDUCT AN ANNUAL RISK ASSESSEMENT REVIEW

Councillors considered the Risk Assessment at length. It was unanimously agreed to add a sentence to Item 7 to reflect the fact that Fred Jefferies uses the appropriate safety equipment. It was also agreed to note in Item 10 that the telephone box is inspected periodically. **Action: Clerk**

10. CORRESPONDENCE

The Clerk was asked to write to Andi Cunningham concerning the SID speeding device following her email to explain that only 4 parishes at present wished to contribute towards it. Councillors felt that £600 was too high a price to pay but would reconsider if Andi could get 2 further parishes to join in. **Action: Clerk**
NL would try to attend the Town and Parish Forum due to be held on Thursday 10 November from 6.30-8.15 pm
Wantage. The planning session was due to start at 7.45 pm. **Action: NL**

11. ANY OTHER BUSINESS

DA kindly agreed to organise the repair of the village noticeboard as the barrel lock has now completely jammed. **Action: DA**

It was reported that the verge between Cleyfields and Grange Farm that had been dug out by the highways teams when they wanted the road to drain was now falling all over the path. The Clerk would report this to OCC to see if they would clear it. **Action: Clerk**

12. DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Monday 14 November in the village hall at 1930 hrs.

Signed: 

Date: 16/11/16

Cheques Issued:

Fred Jefferies £24.00 no 000398 (dated 17 October 2016)