

BOURTON PARISH COUNCIL

The next meeting of Bourton Parish Council will be held on
Monday 14 November 2016
at 1930 hrs in the Village Hall

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of meeting held on 17 October 2016**
- 4. Matters arising**
- 5. Questions from Members of the Public**
- 6. Finance**
 - a) To approve payment to Fred Jefferies for work in October**
 - b) To approve quarterly salary to Clerk plus backpay from NALC award**
 - c) To consider possible items for budget for 2017-18**
 - d) To approve payment for gift for Internal Auditor**
- 7. Planning Issues**
 - a) To consider application for timber workshop and store at 2 Pinewood Terrace**
- 8. Update on Town and Parish Forum 10 November 2016**
- 9. To consider locations for "Not Suitable for HGV" signs and letter re further requirements**
- 10. Correspondence**
- 11. Any Other Business**
- 12. Date of Next Meeting**

MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

Signed:

Dated:

MINUTES OF THE BOURTON PARISH COUNCIL MEETING HELD
MONDAY 14 NOVEMBER 2016 AT 1930 HRS IN VILLAGE HALL

PRESENT

Cllr N Ledingham
Cllr D Swann
Cllr J Bean
Cllr D Austin
Cllr W Moore

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 17 OCTOBER

The Minutes of the Parish Council meeting on 17 October were unanimously approved by all present and were signed by the Chairman.

4. MATTERS ARISING

4a) It was noted that the horses had now gone from the field at the end of Silver Street and that the Farm Manager intended to replace them with sheep after mending the fences.

4b) It was confirmed that, at Planning Committee Meetings, Parish Councils have 3 minutes to object to an application in addition to the 3 minutes given to other objectors. District Councillors also have a further 3 minutes.

4c) Holly Smith from Savills had confirmed that the rubble from the wall rebuilding would be cleared away and had requested a meeting with the Parish Council to have a full and frank discussion about planning. NL had warned her that the village would not be receptive to development. It was agreed that the meeting would take place on **Thursday 15 December at 3.45 pm**. The Clerk was requested to find out if it is yet public knowledge, which sites had been put forward for Local Plan 2. **Action: Clerk**

4d) Andi Cunningham confirmed that she was trying to get further parishes to contribute to the SID speeding device and requested that Bourton keeps the £400.00 available.

4e) The Clerk had contacted Fixmystreet at OCC to see if they would be willing to clear the path between Grange Farm and Cleyfields. The request had then been forwarded to Biffa/Highways and an answer was awaited. The Clerk was asked to enquire if anyone doing community service could assist. **Action: Clerk**

4f) The Clerk was asked to contact Mr & Mrs Sanderson to explain the issues with HGVs using Bourton as a cut through to the A420 and see if there was anything they could do to persuade the drivers to use the B4000 instead bearing in mind it was reported that many of the lorries were accessing their farm. **Action: Clerk**

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from members of the public.

6. FINANCE

6a) Fred Jefferies had not submitted an invoice for the last month.

6b) It was unanimously agreed to pay the Clerk's quarterly salary plus backpay from the NALC award and a cheque for £280.28 was signed together with a cheque for £70.00 to cover the PAYE.

6c) Councillors were asked to consider items for next year's budget. It was agreed that £400.00 for the SID would be kept available. The Clerk would prepare a draft budget for the December meeting. **Action: Clerk**

6d) This item would be taken at the December meeting.

7. PLANNING ISSUES

7a) There were no objections to the application for a timber workshop and store at 2 Pinewood Terrace. The Clerk would let Planning know. **Action: Clerk**

8. UPDATE ON TOWN AND PARISH FORUM 10 NOVEMBER 2016

NL had been unable to attend the Forum. The Clerk would circulate the notes of the meeting when they were received from the Vale. **Action: Clerk**

9. TO CONSIDER LOCATIONS FOR "NOT SUITABLE FOR HGV" SIGNS AND LETTER RE FURTHER REQUIREMENTS

The Clerk was asked to contact Lee Turner to explore the possibility of having these signs on the three entrances to Bourton. Mention should also be made of possibly changing the signposts on the B4000 and the Bishopstone Road so that traffic for Swindon was not routed through the village. It was also agreed that the letter drafted by the Clerk to OCC should be sent with changes to reflect the fact that the "Not Suitable for HGV" signs were possibly now being offered by Highways. The response from Network Rail letting us know that the weight limit for the Lower Bourton railway bridge was confirmed as being 40 tons was noted. **Action: Clerk**

10. CORRESPONDENCE

All the correspondence circulated was noted.

11. ANY OTHER BUSINESS

The Clerk was asked to explore whether the bollard on the Lower Bourton junction with the A420 could be lit by solar power to make it more visible in the dark. **Action: Clerk**

12. DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on Monday 19 December in the village hall at 1930 hrs.

Signed: 

Date: 19/12/2016

Cheques Issued:

M Brown £280.28 no 000399 (dated 14 November 2016)
HMRC £70.00 no 000400 (dated 14 November 2016)

} see over

These cheques cancelled following loss of cheque book.

6b) It was unanimously agreed to pay the Clerk's quarterly salary plus backpay from the NALC award and a cheque for £280.28 was signed together with a cheque for £70.00 to cover the PAYE.

6c) Councillors were asked to consider items for next year's budget. It was agreed that £400.00 for the SID would be kept available. The Clerk would prepare a draft budget for the December meeting. **Action: Clerk**

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Signed:



Date: 16/1/2017

Cheques Issued:

M Brown £280.28 no 000411 (dated 14 November 2016)
HMRC £70.00 no 000412 (dated 14 November 2016)